



Granting Guidelines

The Change Network grants are project grants meant to support organizational and systems change. The grants are complementary to the Change Network curriculum and network building. The intention of the program and grants is to build leadership through an individual to change an organization and/or system.

These grants can only be given to businesses. Businesses receiving grants can have varying structures from 501©3 to S-Corp. However, grants can not be awarded to Single Proprietorship LLCs. In an effort to create organizational and systems change, we ask that if a Change Navigator is not a member of the organization in which monies will be awarded to that the organization play a significant role in the completion of the project. Champions are an important part of the program and should be within the participant's organization or able to work with the participant to build change.

What are examples of what the funds can be used for?

Funds can be used for a variety of different items or services. The thing to remember is that the funds must be used to implement a specific program related activity. This includes but is not limited to:

- Hiring artist
- Paying project manager (cohort member or contractor)
- Renting Space for a community event
- Food and Beverage (Non-Alcoholic drinks only)
- Travel to/from program meetings - for participants and for staff delivering program
- Marketing for a specific program which can include design, printing, website updates

What are examples of what they cannot be used for?

- Incorporating an organization
- Legal/Accounting Fees
- General Business expenses
- Any expense that is not related to a specific program activity
- Advocacy or political activities
- Capital expenses (Technology, Software, Furniture)

What happens if I can't use all the funds within the program year?

If program funds are not scheduled to be used exceptions can be made on a case by case basis. All reporting requirements must still be adhered to.